



METAS ADVENTIST SCHOOL

Athwalines, Surat

January 09, 2018

Dear Parents of Pre-Primary Group (Jr. Kg and Sr. Kg),

Please be informed that on **Wednesday, January 10, 2018**, students will not be attending classes but the Second Term evaluation worksheets will be displayed to the parents at the scheduled time given below. Kindly note that **ONLY PARENTS** will be allowed to see the worksheets.

To make things easy and convenient, we would like to request you to follow the guidelines given below:

1. Please come only on the assigned time.
2. Ask your child's Roll Number, Class, Section, Room No. and Name of the Teacher.
3. Only parents are permitted to go through the worksheets. Tuition teachers, Siblings and other relatives are not allowed.
4. Teachers will not permit you inside except on the time allotted to you.
5. One period of 50 minutes is given and you are expected to leave the school campus after your time is over. A bell will be given at the beginning and at the end of each session.
6. Students are not permitted to accompany parents.
7. Taking photographs of the worksheets is strictly prohibited since it is a confidential document of the school.

Please follow the timings mentioned below and maintain the decorum of the school. If we notice any untoward incident, we may have to stop this privilege. Kindly co-operate.

SCHEDULE FOR MORNING SHIFT STUDENTS JR.KG (A to D) & SR.KG (A to D, J & K)

TIMINGS		ROLL NO.
From	To	
7:30 a.m.	8:30 a.m.	01 – 10
8:30 a.m.	9:30 a.m.	11 – 20
9:30 a.m.	10:30 a.m.	21 – 30
10:30 a.m.	11:30 a.m.	31 – 40
11:30 a.m.	12:20 p.m.	41 and above

SCHEDULE FOR AFTERNOON SHIFT STUDENTS JR.KG (F to J) & SR.KG (E to I)

TIMINGS		ROLL NO.
From	To	
12:30 p.m.	1:20 p.m.	01 – 10
1:30 p.m.	2:20 p.m.	11 – 20
2:30 p.m.	3:30 p.m.	21 – 30
3:30 p.m.	4:30 p.m.	31 – 40
4:30 p.m.	5:20 p.m.	41 and above

**PLEASE FOLLOW THE INSTRUCTIONS FOR ASSIGNMENT OF ROOMS:
Pre-primary Teachers will be meeting the parents in their respective classrooms.**

Your co-operation in all these aspects is solicited.

Thanking you, I remain.

**Srikakolli Eliah, PhD
Principal**