



METAS ADVENTIST SCHOOL

Affiliated to CISCE, New Delhi

P. O. Box 24, Athwalines, Surat.

September 10, 2018

Dear Parents of Pre-Primary Group (Jr. KG and Sr. KG),

Please be informed that on **Wednesday, September 12, 2018**, students will not be attending classes but the First Term Assessment work sheets will be displayed to the parents at the scheduled time given below. Kindly note that parents only will be allowed to see the worksheets.

To make things easy and convenient, we would like to request you to follow the guidelines given below:

1. Please come **ONLY** at the assigned time.
2. Ask for your Child's Roll Number, Class, Section, Room No. and Name of the Teacher.
3. **ONLY PARENTS** are permitted to go through the answer scripts. Tuition Teachers, Siblings and other Relatives are not allowed.
4. Teachers will not permit you inside, except during the time allotted to you.
5. A period of 50 minutes is given and you are expected to leave the school campus after your time is over. A bell will be given at the beginning and end of each session.
6. Students **NOT PERMITTED** to accompany parents.
7. **TAKING PHOTOGRAPHS** of the answer script is **STRICTLY NOT ALLOWED** the answer scripts are a confidential document of the school.

Please follow the guidelines and maintain the decorum of school. If we notice any untoward incident, we may have to stop this privilege. Kindly co-operate.

SCHEDULE FOR MORNING SHIFT STUDENTS Jr.KG (A to D) & Sr.KG (A to E & K)

<u>TIMINGS</u>	<u>ROLL No.</u>
07:30 - 08:20	01 - 10
08:30 - 09:20	11 - 20
09:30 - 10:20	21 - 30
10:30 - 11:20	31 - 40
11:30 - 12:20	41 - and above

SCHEDULE FOR AFTERNOON SHIFT STUDENTS JR.KG (F to J) & SR.KG (F to J)

<u>TIMINGS</u>	<u>ROLL No.</u>
12:30 - 01:20	01 - 10
01:30 - 02:20	11 - 20
02:30 - 03:20	21 - 30
03:30 - 04:20	31 - 40
04:30 - 05:20	41 - and above

PLEASE FOLLOW THE INSTRUCTIONS FOR ASSIGNMENT OF ROOMS:

Pre-Primary Teachers will be meeting the parents in their respective Classrooms.

Your co-operation is highly solicited.

Thanking you, I remain.

**Srikakolli Eliah, PhD
President & CEO**