



METAS ADVENTIST SCHOOL

Affiliated to CISCE, New Delhi

P. O. Box 24, Athwalines, Surat.

September 10, 2018.

Dear Parents of Lower Primary Group (I to V Standard),

Please be informed that on **Wednesday, September 12, 2018**, students will not be attending classes but the First Term Examination papers will be displayed to the parents at the scheduled time given below. Kindly note that **ONLY PARENTS** will be allowed to review the papers.

To make it easy and convenient, we would like to request you to follow the guidelines mentioned below:

1. Please come **ONLY** at the assigned time.
2. Ask for your Child's Roll Number, Class, Section, Room No. and Name of the Teacher.
3. **ONLY PARENTS** will be permitted to go through the answer scripts. Tuition Teachers, Siblings, and other Relatives are not allowed.
4. Teachers will not permit you inside, except during the time allotted to you.
5. A period of 50 minutes is given and you are expected to leave the school campus after your time is over. A bell will be given at the beginning and end of each session.
6. Plan to meet only the essential subject teachers because you may not be able to cover all the subjects.
7. Students are not permitted to accompany parents.
8. **TAKING PHOTOGRAPHS** of the answer script is **STRICTLY NOT ALLOWED** since the answer scripts are confidential documents of the school.

Please follow the guidelines and maintain the decorum of school. If we notice any untoward incident, we may have to stop this privilege. Kindly co-operate.

SCHEDULE FOR LOWER PRIMARY CLASSES (I TO V)

TIMINGS	ROLL No.
12:30 - 01:20	01 – 10
01:30 - 02:20	11 – 20
02:30 - 03:20	21 – 30
03:30 - 04:20	31 – 40
04:30 - 05:20	41 – and above

TO THE PARENTS:

Class	Name of the Class / Subject Teacher	Room No.
IV-A	Tapia Shabnam Zoher	21
IV-B	Rathore Priya Sanjay	20
IV-C	Jawrawala Mariya Abbas	19
IV-D	Sahoo Gayatri Pravakar	18
IV-E	Baru Niki Hirabhai	17
IV-F	Ripa Tejash Parmar	16
IV-G	Kapadia Fatema Shabbir	15
IV-H	Sharma Binny Ramesh	14
IV-I	Damania Khushboo	13
IV-J	Shaikh Talatnaaz Imran	12
IV-K	Ekta Tapan Desai	11
IV-L	Kruti Ferin Kelawala	29
IV-M	Navik Pratiksha Laxman	30
IV-N	Goel Ruchita Anand	21
IV-O	Shah Nisha Ajit	65
IV-P	Italia Keshmira Dinyar	64
V-A	Gundarwala Hema Vinod	32
V-B	Dhroove Chandni	33
V-C	Molly Joy Samuel	34

V-D	Gorripati Saritha Kumari Subbarao	35
V-E	Bhathena Delna Farokh	36
V-F	Pillai Deepthi Ratish	37
V-G	Chaudhari Nitigna Abhesinh	38
V-H	Painter Manisha Y	39
V-I	Deeksha Prasad	40
V-J	Kathrotiya Kinjal C	41
V-K	Kalapala Marthamma Kishore	42
V-L	Patel Falguni Tariq	22
V-M	Pulimela Sonia Thomas	23
V-N	Chevli Bhumika Prakashchandra	24
V-O	Nikhat Parveen M	25
V-P	Varma Geeta Ramshakal	26
V-Q	Nagda Rachna	27
V-R	Choksi Roma Nutankumar / Shilpa Saxena	28

PLEASE FOLLOW THE INSTRUCTIONS FOR ASSIGNMENT OF ROOMS:

- Afternoon Shift Hindi & Gujarati – New Staff Room
- Arts & Craft teachers - Old Staff Room
- Please note the room allotment:

ROOM NO.	LOCATION
1 – 10	Ground Floor (Block A)
11 – 21	First Floor (Block A)
22 – 31	Second Floor (Block A)
32 – 42	Third Floor (Block A)
43 – 48	Ground Floor (Block B)
49 – 57	First Floor (Block B)
58 – 66	Second Floor (Block B)
67 – 73	Ground Floor (Block C) (72 & 73 Behind Resource Room)
74 – 79	First Floor (Block C) (74 & 75 Behind Auditorium)
80 – 85	Second Floor (Block C) (84 & 85 Behind Library)

Pre-Primary Teachers and Class Teachers of classes I to III Standard will be meeting the parents in their respective Classrooms.

Your co-operation is highly solicited.

Thanking you, I remain.



Srikakolli Eliah, PhD
President & CEO