



METAS ADVENTIST SCHOOL

Affiliated to CISCE, New Delhi
P. O. Box 24, Athwalines, Surat. Gujarat, India.

January 8, 2019

Dear Parents of Pre-Primary Group (Jr. KG and Sr. KG),

Please be informed that on **Wednesday, January 9, 2019**, students will not be attending classes but the **Second Term Assessment** worksheets will be displayed to the parents at the scheduled time given below. Kindly note that **only** parents will be allowed to see the worksheets.

To make it easy and convenient, we would like to request you to follow the guidelines given below:

1. Please come only at the assigned time.
2. Ask for your child's Roll Number, Class, Section, Room No. and Name of the Teacher.
3. Only parents are permitted to go through the worksheets. Tuition teachers, Siblings and other relatives are not allowed.
4. Teachers will not permit you inside, other than the time allotted.
5. One period of 50 minutes is given and you are expected to leave the school campus after your time is over. A bell will be given at the beginning and at the end of each session.
6. Students are not permitted to accompany parents.
7. Taking photographs of the answer script is **strictly** not allowed since it is a confidential document of the school.

Please follow the guidelines and maintain the decorum of the school. If we notice any untoward incident, we may have to stop this privilege. Kindly co-operate.

SCHEDULE FOR MORNING SHIFT STUDENTS

Jr.KG (A to D) & Sr.KG (A to E & K)

Time	Roll Numbers
07:30 to 08:20	01 – 10
08:30 to 09:20	11 – 20
09:30 to 10:20	21 – 30
10:30 to 11:20	31 – 40
11:30 to 12:20	41 and above

SCHEDULE FOR AFTERNOON SHIFT STUDENTS

Jr.KG (F to J) & Sr.KG (F to J)

Time	Roll Numbers
12:30 to 01:20	01 – 10
01:30 to 02:20	11 – 20
02:30 to 03:20	21 – 30
03:30 to 04:20	31 – 40
04:30 to 05:20	41 and above

PLEASE FOLLOW THE INSTRUCTIONS FOR THE ASSIGNMENT OF ROOMS.

Pre-Primary Teachers will be meeting the parents in their respective Classrooms.

Your co-operation in all these aspects is solicited.
Thanking you, I remain.

Mr. Ravikumar Peteti
Principal Incharge